



Police Officer (Recruit/Trainee)

PUBLIC SAFETY-POLICE

SALARY: \$28.95 - \$42.08 Hourly

CLASSIFICATION: Classified

STATUS: Full-Time Regular

FLSA: Non-exempt position, eligible for overtime compensation.

OPENING DATE: 04/28/22

CLOSING DATE: 05/15/22 11:59 PM

INTRODUCTION:

The application and supplemental questions are an integral part of the selection process, and must be completed in full in order for you to be considered as a candidate. Please complete each section and answer all questions as thoroughly as possible. **DO NOT state "See resume" in lieu of answering. Unanswered questions, incomplete responses, omissions, or partial information may result in disqualification from the selection process.**

There will be a physical test and written exam included in the selection process for this position scheduled for June 4, 2022 (by invitation only). For more information on the testing process, please check [here](#) to be taken to the Scottsdale Police Department's website.

Notifications are tentatively scheduled to be emailed by 5/20/2022.

City of Scottsdale Police Officers are responsible for protecting life and property, preventing, deterring and investigating crime, enforcing laws and responding to citizen requests through the use of community policing strategies to engage and educate the community.

A Police Officer Recruit is an entry-level position prior to becoming a certified Police Officer. Participates in formal, structured training at a police academy as well as customized departmental training classes and field training program arranged by in-service trainers.

IMPORTANT: Please review the current [Scottsdale Police Grooming Standards](#) before submitting your application.

Selection Process:

Applicants whose education, training and experience most closely meet the needs of this position may be invited to participate in a selection process to include physical and written testing and oral board interviews. Final selection is contingent upon a background check which includes:

- Fingerprinting
- Criminal background screening
- Motor Vehicle Department Records Check
- Polygraph

Successful candidates will receive a post-offer, pre-employment drug test, pre-employment Arizona POST medical exam, Cooper re-fitness test and psychological evaluation. The timeframe for reapplication with the Police Department varies based on the position and the needs of the organization.

Click here to view the full job description for Police Officer;
Click here to view the full job description for Police Officer Trainee.
The City of Scottsdale reserves the right to change this process at any time.

MINIMUM QUALIFICATIONS:

Education and Experience:

- A high school diploma or General Educational Development (GED) equivalent.
- Must be 21 years of age at the time of application.
- Must be a United States Citizen.

Licensing, Certifications and Other Requirements:

- Must possess and maintain a valid, unrestricted driver's license with no major citations within the past 39 months prior to the start date. The Arizona Department of Motor Vehicles requires that out-of-state driver's licenses must be surrendered within 10 days of relocating to the State of Arizona.
- Possess and maintain AZPOST Certification.
- Every person employed by the City of Scottsdale shall reside in the State of Arizona during his or her active employment by the City, regardless of whether the employee is approved to remote work.

ESSENTIAL FUNCTIONS:

Performs duties and responsibilities commensurate with assigned functional area within a department(s) which may include, but are not limited to, any combination of the following:

- Performs law enforcement patrol activities.
- Operates a motor vehicle and observes and monitors the public to determine compliance/noncompliance with prescribed operating or safety standards and laws. Pursues and stops offenders, subdues resisting offenders using necessary force where appropriate, including deadly force.
- Issues citations and makes arrests; searches persons, places, and things; seizes and impounds property and evidence; transports arrested persons and property.
- Mediates disputes; performs crowd and riot control activities.
- Conducts law enforcement investigations.
- Protects crime and traffic accident scenes; conducts face to face and phone interviews; observes, gathers, records, processes, and preserves evidence; measures and diagrams crime and traffic accident scenes; prepares detailed written reports of investigative findings; performs data entry of

various police activity into computerized records management system, seizes and processes evidence; presents testimony and evidence in court.

- Responds to citizen requests for assistance to fires, accidents, and crime scenes; administers first aid to sick and injured citizens for a wide variety of illnesses and injuries; assists distressed motorists and crime scene individuals; directs traffic; moves persons, vehicles, and other property.

WORK ENVIRONMENT/PHYSICAL DEMANDS:

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this position or that an employee encounters while performing the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Perform a multitude of tasks simultaneously or in logical and efficient succession.
- Sit for extended periods of time while driving a City vehicle.
- Physical agility to pursue offenders on foot; stop and subdue resisting offenders using necessary force where appropriate, including deadly force.
- Access paved, gravel, rough, or turf areas; climb elevations.
- Exposure to dirt, dust, pollen, inclement weather, temperature extremes, traffic hazards, body fluids, hazardous chemical, firearms, various evidence, firearms, and unpleasant odors.
- Perform first aid.
- Lift and move up to 160 pounds for long distances with or without assistance.
- Physically move persons, vehicles, and other property.
- Visually distinguish full range of color spectrum.
- Read maps.
- Use and maintain proficiency with a variety of law enforcement tools, including handguns, batons, and other weapons.
- Operate a Mobile Data Terminal (MDT) and a variety of standard office equipment including: computer, telephone, calculator, copy and fax machines requiring continuous and repetitive arm, hand and eye movement.
- Visual and muscular dexterity to operate a motor vehicle, computer equipment, and two-way radio maintaining constant vigilance to the surrounding area.
- Utilize two-way radio to hear and respond to radio communications, voice instructions, and/or commands under a variety of working situations and background noise levels consistent with scene processing and/or traffic control.
- Use appropriate Personal Protection Equipment (PPE) when needed/required.
- Travel to/from various locations.
- Work overtime as required.
- Work a variety of scheduled shifts.

EQUAL EMPLOYMENT OPPORTUNITY: It is the policy of the city to provide employment opportunities to all persons based solely on ability, regardless of race, color, religion, sex, national origin, age, sexual orientation, gender identity or disability.

When advised, reasonable accommodations will be made in order for an "otherwise qualified applicant" with a disability to participate in any phase of the recruitment process. Please contact Human Resources to request an accommodation. Persons with a disability may request a reasonable accommodation by contacting HR Receptionist at (480) 312-2491. Requests should be made 24 hours in advance or as early as possible to allow time to arrange the accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact HR Receptionist at (480) 312-2491.

This position description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the position change.

FILE APPLICATIONS ONLINE AT:
<http://www.scottsdaleaz.gov>

Position #FY2122-00813
POLICE OFFICER RECRUIT TRAINEE
KS

OUR OFFICE IS LOCATED AT:
9191 E. San Salvador Dr.
Scottsdale, AZ 85258
(480) 312-2491
dbrown@scottsdaleaz.gov
